

Wells County Public Library

Library Board of Trustees Meeting

200 West Washington Street
Bluffton, Indiana 46714

June 8, 2010

Present: Acord, Davis, Gilliom, Minniear, Shestak, Stettner

- 1) Call to Order: Secretary Stettner called the meeting to order at 6:35 P.M.
- 2) Hearing of Petitions: none
- 3) Consent agenda: Acord moved to accept the consent agenda. Minniear seconded the motion, which carried. The following items were approved and adopted:
 - a) May 11, 2010, regular board minutes
 - b) Librarian's Report
 - i) Library appointments by the school systems are due for renewal. Nancy and Debbie are completing their first terms. Nominating Committee is to compile a slate of officers for the August annual meeting.
 - ii) Several summer interns are beginning work. Honegger, Ringger & Co. has offered paid summer help to local non-profits.
 - iii) Patron warned about his attention-seeking behavior.
 - iv) Other items in the report are addressed below as agenda items.
 - c) Treasurer's report totaled \$1,600,003.34.
 - d) Register of Claims for the month of May totaled \$232,106.34.
- 4) June 1 – 8, 2010, Register of Claims: Acord made the motion to accept the register of Claims, which totaled \$134,858.41. Gilliom seconded the motion, which carried.
- 5) Correspondence – none
- 6) Committee Reports
 - a) Building –two roof leaks were discovered in the past week's rains.
 - b) Policy & Bylaws – see New Business
 - c) Public Awareness/Outreach – no report
 - d) Nomination Committee – will meet before August meeting
 - e) Budget Committee – budget calendar will be forthcoming; budget process likely to be pushed back a bit.
- 7) Unfinished Business
 - a) By-law amendment tabled until July meeting
- 8) New Business
 - a) Policy changes – the Policy Committee of the library had reviewed and approved policy changes. They were approved on a motion by Acord and seconded by Shestak.
 - b) NOW account agreement. Ossian State Bank required that we approve the higher rate of interest in lieu of FDIC insurance. The approval was granted on a motion by Acord and a second by Shestak.
 - c) The Board approved the waste collection contract with National Serv-All at a rate of \$62/month plus fuel and environmental (F&E) surcharge with a guarantee of a less-than-5% annual increase. (Waste Management rate had been \$71.00 per month plus F&E surcharge.) The motion to approve was made by Shestak and seconded by Gilliom.
 - d) Street Fair Proposal – the Board again approved the use of the parking lot by the Street Fair Board for a rental fee of \$150. The motion to approve was made by Acord and seconded by Shestak.
 - e) Fax Service – the Board approved the use and installation of the Televend facsimile service on a motion by Shestak and a second by Gilliom.

- 9) Other Items for Consideration – it was decided by the Library to not recommend a change in overdue fines. Informational only.
- 10) Next Meeting Announcement – Tuesday, July 13, 2010 @ 6:30
- 11) Adjournment: 7:21 P.M.

Nancy Johnson, President

Graig Stettner, Secretary

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June 8, 2010

Executive Session

Present: Acord, Davis, Gilliom, Minnear, Shestak, Stettner

- 1) Call to Order: Secretary Stettner called the meeting to order at 7:21 P.M.
- 2) Routine personnel matters were discussed.
- 3) Adjournment: 7:40 P.M.